



Club Welfare Officer Role Description

About the Role

The club safeguarding officer has primary responsibility for managing and reporting concerns and for putting into place procedures to safeguard children and adults at risk in the club

Requirements

- England Squash Enhanced DBS
- Relevant safeguarding training in accordance with the England Squash safeguarding training matrix
- To register with England Squash as a club Safeguarding Officer in order to receive updates and relevant information from the governing body
- Sit on the club's management committee and ensure safeguarding is embedded

Duties and Responsibilities

- Influencing and leading others in the club to ensure a positive environment for all members and visitors
- To ensure England Squash's Safeguarding Policy & Procedures are embedded across all activities
- To assist England Squash in fulfilling its safeguarding duties at club level
- To act as the first point of contact for staff, coaches, volunteers, parents and children/young people in squash where concerns about Children's Social Care, poor practice or child abuse are identified within the county, and pass these concerns on to the appropriate person or organisation
- To be the first point of contact with the safe squash working group
- Assist the club in implementing its safeguarding policies and procedures
- Ensure appropriate confidentiality is maintained
- Ensure all coaches, staff and volunteers acting on behalf of the club who have direct supervisory roles with juniors complete an England Squash personal disclosure form and Enhanced DBS on a 3 yearly basis and attend appropriate safeguarding training
- Promote and challenge anti-discriminatory practice in line with England Squash policies and procedures

Support available

- ✓ England Squash website – template policies & procedures
 - Safe Squash <https://www.englandsquash.com/about-us/governance/safe-squash>
 - How to apply for an England Squash enhanced DBS: <https://www.englandsquash.com/get-involved/coach/disclosure-and-barring-service-dbs-enhanced-check>
- ✓ Safe Squash Working Group; safesquash@englandsquash.com
Telephone: Mark Williams: 07918 775423, Louise Pickford: 0161 438 4318, Chris Peach: 07890 615292
- ✓ County Association Child Welfare Officer
- ✓ Child Protection in Sport Unit: <https://the cpsu.org.uk/>
- ✓ NSPCC helpline: 0800 800 5000
- ✓ Working Together 2015:
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/592101/Working_Tog_ether_to_Safeguard_Children_20170213.pdf